



STUDENT AID BC POLICY:

Students may be considered to have fulfilled requirements for full-time status (minimum 60 percent course load or 40 percent for students with permanent disabilities who have been approved by StudentAid BC to study at the reduced course load) when registered for the major part of their program of study at one school, but are also enrolled in a course or courses at another school, providing that the course(s) is/are an essential element of the program of study and counts for credit towards the student's certificate, diploma or degree at the "home" school (i.e. the school from which the student will receive his/her credential). This is referred to as a "split enrolment". It is the decision of the individual school to participate in the "split enrolment" process.

Split enrolment students must complete nine units in four months in order to be eligible for StudentAid BC funding. The study period start and end dates will be based on the start date of the earliest course and the end date of the latest course, provided the overall length does not exceed four months of completion of nine units. If SFU is your "home" school, the study period start and end dates will correspond to the term start and end dates at SFU.

DECLARATION: (Please print clearly)

I, _____ SIN: _____ am currently working towards my
Certificate Diploma Degree in (program name) _____
at (name of institution) _____.

I am registered in the following course(s) at Simon Fraser University (SFU):

Table with 8 columns: Course Name (incl. number), # of Units, % Full-Time, Start Date (dd/mm/yyyy), End Date (dd/mm/yyyy), Tuition Fees, Books and Supplies, Final Grade or WD Date.

And I am registered in the following course(s) at: _____

Table with 8 columns: Course Name (incl. number), # of Units, % Full-Time, Start Date (dd/mm/yyyy), End Date (dd/mm/yyyy), Tuition Fees, Books and Supplies, Final Grade or WD Date.

I take full responsibility for ensuring that my "home" school is notified of my successful completion at the other school I am attending over the period of study (as indicated), and that each of these courses is an essential element of my program. I will notify my "home" school of any change in my registration status at the other school I am attending during this period.

I understand that failure to complete the course work or write the final exams within the specified time limits for the course(s) noted above (regardless of late start or difficulty in acquiring materials) may affect my financial assistance.

Signature: _____ Date: _____

Confirmation of Registration at SFU and Confirmation of Registration at Second Institution. Includes fields for Name of official, Title, Signature, Date, and School.