



FILL IN THIS FORM DIGITALLY, SAVE A COPY TO YOUR COMPUTER, AND PRINT A COPY FOR SUBMISSION.

Fill out this REFUND REQUEST form and either fax it to 778.782.4263; or mail it to: Student Accounts, Student Services, Simon Fraser University, 8888 University Drive, Burnaby BC Canada V5A 1S6; or drop it off at the Registrar and Information Services counter on **Burnaby campus**, Maggie Benston Centre 3200.

Student number _____

Last name (please print) _____

First name (please print) _____

Date _____

Refund amount requested (in CANADIAN DOLLARS) _____

Your signature _____

NOTE: PAYMENTS MADE BY PERSONAL CHEQUE WILL BE REFUNDABLE 45 DAYS AFTER THE POSTING DATE

Check one of the following two options for your refund cheque:

I will pick it up at Simon Fraser University, Burnaby campus
Student Services, Maggie Benston Centre 3200
8888 University Drive, Burnaby BC

I would like my refund cheque mailed to me at the following address:

Suite number, street number and street name _____

City _____ Province _____ Postal code _____

Please refer to students.sfu.ca/fees for refund dates for the current term, and for information on how to make payments to your student account.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

The information on this form is collected under the authority of the University Act (RSBC 1996 c.468 s.27[4a]), and is needed to process your request for a refund. If you have any questions about the collection and use of this information, contact the Director, Student Accounts, Student Services, Simon Fraser University, 778.782.5384. All information is given in confidence.